

**Southern Educational Services Cooperative
Job Description**

POSITION: Medical Director

IMMEDIATE SUPERVISOR: Director of School Health

EMPLOYMENT TERM: As Needed

SALARY: \$1,000 stipend per year

PERFORMANCE RESPONSIBILITIES:

- Work and communicate with the Raleigh County Board of Education AED/School Health Director
- Assist with registering the AED program with the WV Office of Emergency Medical Services
- Advise proper locations of AEDs at the schools/work sites
- Advise how emergency responders should be notified of an emergency
- Review the AED program procedural guidelines and advise accordingly
- Conduct a review each time the AED is used. The main purpose of the review is to give responders positive feedback and practical suggestions for improvement. The review allows problems in the program to be quickly spotted and fixed.
- Prescribe and oversee stock emergency medications (i.e., epinephrine and other emergency stock medications, as needed) to be administered by the Certified School Registered Nurse
- Provide Standing Orders for the Administration of Pfizer and Moderna COVID-19 vaccines

Deadline to Apply: September 15, 2022 – or until filled

Send Application to Jason Butcher via email – jlbutcher@wvesc.org