

Position: Part-Time Covid 19 Support Cleaning Crew
Salary/Terms: \$11 per hour
Up to 15 hours for per week on an as needed basis
Monday-Friday, 11:00 am -2:00 pm
Qualifications: High School diploma
Pass background check
Reports To: Maintenance Director, Building Administrator, SESC Administrator
FLSA Status: Non-exempt

Job Description:

- Responsible for basic cleaning and sanitizing of schools, buses, and administrative buildings
- Cleans floors and rooms; washing sanitizing desks, doors, fixtures, and other surfaces
- Clean and sanitize playgrounds
- Cleans restrooms, including cleaning and sanitizing fixtures, mirrors, partition doors, walls, toilets and urinals.
- Sets up, stocks, and maintains cleaning equipment and supplies.
- Monitors and maintains sanitation and organization of assigned areas.
- Transports dirty linens to correct area to be cleaned and restocks areas with clean linens.
- Assists other departments when needed to ensure optimum service students and staff.
- Reports to school assigned by Maintenance Director
- Excellent communication and organizational skills
- Strong interpersonal and problem-solving abilities
- Highly responsible & reliable
- Ability to work cohesively as part of a team
- Performs additional duties as needed.

Please submit resume and application to:

Jason Butcher

jlbutcher@wvesc.org

or

214 N. Kanawha Street Beckley, WV 25801

Closing Date:

8-27-2020 at 4pm – or until filled.