

## West Virginia Department of Education

### Behind the Wheel Verification Training Form

These procedures are to be covered prior to the applicant starting the on road driving.

Training Required	Required Credit hours	Actual hours	Content	Trainer Initials	Applicant Initials	Date Completed
<b>Basic controls</b>	1 Hour		Cover controls of buses in fleet			
<b>Basic skills</b>	1 Hour		Straight line Backing Serpentine backing Alley Dock			
<b>Basic Maneuvering</b>	2 Hours		Starting, Stopping And Turning			

#### On Road Minimum Training

*The on road driving shall consist of but is not limited to the following:*

<b>Rural</b>	1 Hour		Starting, Stopping Accelerating, Passing Intersections Descending Grades Curves & Turning			
<b>Urban</b>	1 Hour		Starting, Stopping Accelerating, Passing Intersections Changing Lanes Descending Grades Curves			
<b>Expressway</b>	1 Hour		Starting, Stopping Accelerating, Passing Intersections Changing Lanes Descending Grades Curves, on and off Ramps			
<b>Unloading/ Loading</b>	2 Hours		Student pickup/discharge			
<b>Railroad crossing</b>	1 Hour		Crossing procedures			
<b>Night Time Driving</b>	2 Hours					

Required 12 Hrs.

Total Hrs. \_\_\_\_\_

I, the trainer, certify that the applicant has received the training described above.

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I, the applicant, certify that I have received the training described above.

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Sign Name

Print Name